

Hustisford School District

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Personnel and Policy Committee Minutes from Monday, February 12, 2024

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, February 12, 2024 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Strysick, board member; and Heather Cramer, Superintendent of Schools

- Future Facility Planning/April Referendum—The committee discussed what types of flyers to send out to advertise the referendum. The committee also discussed whether an open-house style meeting would be beneficial. These items will be discussed under Board Development at the February 19, 2024 board meeting.
- Job Description Review—The committee continued to review the job descriptions for maintenance/custodial staff.
- Neola Policy Update—There was a policy update done by Neola. The committee will review the policy update and the first reading will be on the board agenda for February 19, 2024.
- Handbook Updates—Planning for Spring/Summer Review—The committee will review all handbooks beginning this spring. The committee requested to view the athletic handbooks first followed by employee handbooks.
- Staffing 24-25—The committee discussed staffing for the upcoming school year. The committee will continue to monitor staffing into the coming months.
- Spring Coaches/Extra Duty Contracts—The spring coaches will be on the agenda on February 19, 2024 for approval. There are two extra duty contracts that will also need approval. These are HS forensics and District CTE Coordinator.
- CPI Update—Mrs. Cramer provided an update that CPI for this year is set at 4.12%.